

CONFIDENTIAL

DPD 2095-59
Copy 5 of 5

26 March 1959

MEMORANDUM FOR: Director of Administration

ATTENTION : Personnel Officer

SUBJECT : Extension of Agency Tour-

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1. [redacted] will complete a three-year tour with this organization on or about 1 October 1959. During the past three years this airman has received a high degree of training as pertains to air operations. At this time he is eminently qualified to handle his specific assignments without supervision. He is acting in the capacity of supervisor for the other operations supervisors assigned and it is felt that he is qualified to work at the next higher level with a very minimum of supervision.

2. A highly qualified operations supervisor trained to accomplish specific Project tasks with minimum supervision during periods of peak activity is mandatory for the following reasons:

a. This Directorate is responsible for the simultaneous operation of three to four projects involving diversified functions.

b. The Directorate is operated on a shift basis, 24 hours a day, 7 days a week. The T. O. under which we are operating was based on the fact that highly skilled personnel would be available in order to keep the number of administrative and supervisory personnel to a minimum.

3. The specific tasks indicated in paragraph 2 are in addition to the normal operations supervisor's administrative duties and require specialized training over and above the normal qualifications of an airman with similar AFSC background.

4. To allow this airman to be transferred to the Air Force at a time when the operations workload is projected to be at a high peak is not considered conducive to effective and efficient operational control of future planned projects. His transfer would not be consistent with the present concept of manning the T. O. with a minimum of highly qualified and already trained personnel.

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5. This airman has indicated a desire to extend his present assignment for a period of nine months. It is believed that the type and varied experience gained from this assignment is more beneficial to this airman and to the Air Force than that of the normal peace time Air Force assignment solely within his AFSC. It is requested that necessary action be taken to have [] tour of duty extended until 30 June 1960.

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SIGNED []

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[]
Chief, Operations Branch

DPD-DD/P/WFN:aem

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